

1. Click the **Sign In** button.



Important Information!

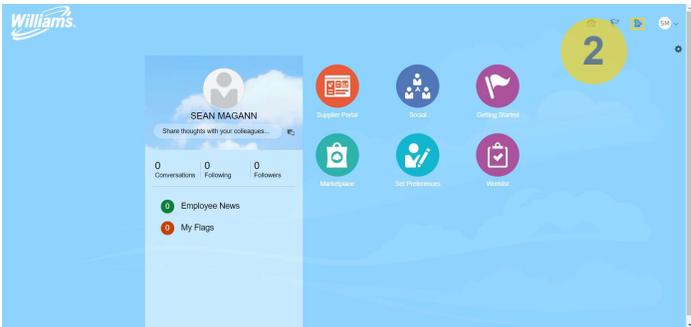
Navigation: Oracle Sign In page > Enter User ID (email) and Password

NOTES:

- Example data provided for this simulation is for demonstration purposes only. Please enter your appropriate data as needed in the Production environment.
- For all Simulation Modes, all example data must be typed exactly as noted in the blue step bubble.



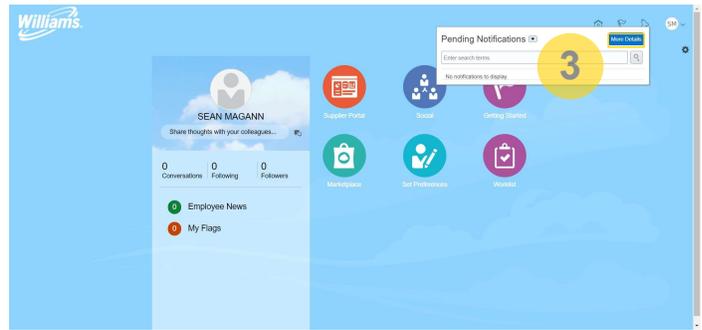
2. Click the **Notification** icon. 



3. Click the **More Details** button. 

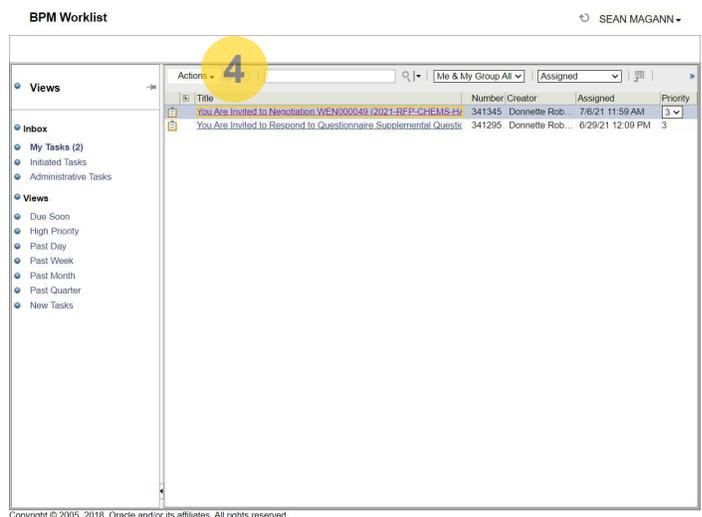
Important Information!

- Some notifications will show up in the Bell icon and other notifications will show up under More Details.
- It is important to check both areas for messages / notifications.



4. Click the **You Are Invited to Negotiation WEN000049** hyperlink.

[You Are Invited to Negotiation WEN000049 \(2021-RFP-CHEMS-H](#)



5. Press the Enter key to complete this simulation.

Important Information!

Scroll through the Invitation to review details.

